

**Faculty of Pharmacy Research and Development Association
Call for the award of 4 Research Grant for PhD (Bolsa de Investigação para
doutoramento)**

Under the Regulation of Research Grants of the Foundation for Science and Technology, IP, Regulation No. 950/2019, published in *Diário da República*, 2nd Series, No. 241, of December 16, 2019, of the Regulation of Research Grants of the University of Lisbon, Dispatch No. 6238/2020, of 12 June, published in *Diário da República*, 2nd Series, no. 113, of 12 June 2020, and of the Statute of the Research Fellowship (EBI), Decree-Law no. 123/2019, of 28 August, published in the *Diário da República*, 1st Series, no. 164, of 28 August 2019, it is made known that a call for the award of a Research Grant within the scope of the project UID/04138/2020 funded by FCT, is open under the following conditions:

1. Admission Requirements: The call for fellowship is open between 23 April 2021 and 17:00 (Lisbon time) on 6 May 2021. Applications and application support documents provided for in this Call must be sent to iMed.Ulisboa@ff.ulisboa.pt or by mail to Faculdade de Farmácia, Universidade de Lisboa, Avenida Prof. Gama Pinto, 1649-003 Lisbon. Each candidate may submit only one application, under penalty of cancellation of all applications submitted.

2. Type and Duration of the Fellowships: PhD Fellowships are intended to finance research activities leading to obtain the academic degree of doctor in Portuguese universities. These research activities will take place at iMed.Ulisboa, the host institution of the fellowship holders, without prejudice to the work may be carried out in collaboration between more than one institution.

The research activities leading to obtaining the academic degree of doctor of the selected scholarship holders must be part of the iMed.Ulisboa activity plan and strategy, and must be carried out within the scope of the following Pharmacy Doctoral Programs at the Faculty of Pharmacy, University of Lisbon.

The work plan may take place entirely or partially in a national institution (scholarship in the country or mixed scholarship, respectively).

The duration of the fellowship is, as a rule, annual, renewable up to a maximum of four years (48 months), and a scholarship cannot be awarded for a period of less than 3 consecutive months.

In the case of a mixed scholarship, the period of the work plan that takes place in a foreign institution cannot exceed 24 months.

3. Destination of the fellowships

The PhD Fellowships are intended for registered candidates or candidates who satisfy the necessary conditions to enroll in the Doctoral Program in Pharmacy at the Faculty of Pharmacy

of the University of Lisbon, and who intend to develop research activities leading to the doctoral degree at iMed.Ulisboa, or at host institutions associated with it.

4. ADMISSION REQUIREMENTS

4.1 Applicants must:

- National citizens or citizens of other member states of the European Union;
- Citizens of third States; Stateless persons;
- Citizens who are beneficiaries of political refugee status.

To apply for the PhD Fellowship, it is necessary to:

- Have a Degree(pre-Bologna) or master in the areas of Biology, Biochemistry, Chemistry, Pharmaceutical Sciences, Medicine and Engineering or Life and Health Sciences, or in areas considered to be related;
- To reside in Portugal permanently and habitually, if the work plan associated with the scholarship is partly carried out by foreign institutions (mixed scholarships). This requirement applies to both nationals and foreigners.
- Not having benefited from a PhD or PhD scholarship in companies directly financed by FCT, regardless of its duration.

4.2 Documents required

- Elements of the identity card/citizen card/passport;
- Curriculum vitae in English, maximum 4 pages;
- Certificates of the academic degrees held, specifying the final classification/score and, if possible, the classifications/scores obtained in all subjects taken, or, alternatively, a sworn statement by the candidate that he/she will have been awarded the degree of bachelor or master by the closing date for applications;
- Registration of recognition of academic degrees awarded by foreign higher education institutions and registration of the conversion of the respective final classification to the Portuguese classification scale;
- Letter of motivation, in English, describing the applicant interests on iMed areas of research;
- Letters of Recommendation (up to a maximum of two);

All these documents must be written in English.

Regarding the aforementioned admissibility requirements, the following should be noted:

- In the case of academic degrees awarded by foreign higher education institutions, and in order to guarantee the application of the principle of equal treatment to candidates who hold foreign and national academic degrees, the recognition of these degrees and the conversion of the respective final classification is mandatory for the Portuguese classification scale.

The recognition of foreign academic degrees and diplomas as well as the conversion of the final classification to the Portuguese classification scale can be required in any public higher education institution, or in the Directorate-General for Higher Education (DGES, only in the case of automatic recognition). Regarding this, it is suggested to consult the DGES portal at <http://www.dges.gov.pt>

- Only applicants who have completed the cycle of studies leading to a degree (pre-bologna) or master's degree by the end of the application period, will be admitted. If they do not yet have

the certificate of completion of the course, a declaration of honor from the candidates will be accepted as they have completed the necessary qualifications for the purposes of the competition by the end of the application period. The fellowships are always depending on the presentation of proof of ownership of the academic qualifications required to grant the scholarship.

5. WORKPLACE AND SCIENTIFIC SUPERVISION:

The fellowship will be awarded once the candidate has defined his / her supervisor, drafted the work plan and enrolled in the Doctoral Program in Pharmacy at the Faculty of Pharmacy, University of Lisbon. The scientific advisor of each student will be defined at a later stage by mutual agreement between the chosen candidate and one of the Principal Investigators of iMed.Ulissboa. The chosen candidate, together with the supervisor, must present a detailed work plan including the necessary steps to achieve the proposed objectives.

6. EVALUATION CRITERIA AND BONUSES

The evaluation considers the candidate's merit, as well as the letters of motivation and references presented.

Applications considered admissible will be scored on a scale of 0-20 in each of the following evaluation criteria:

Criterion A - Academic curriculum, 50%;

Subcriterion A1 - final classification of degrees and scientific area, weighing 50%

Subcriterion A2 - scientific activity (participation in projects, co-authorship of scientific articles, abstracts at conferences, patents) and relevant professional experience, 50%

Criterion B - Motivation (based on the motivation letter and proposed lines of investigation / development plan) - 40%.

Criterion C - Letters of reference - 10%

For the purpose of deciding on the granting of scholarships, applicants will be ranked according to the weighted average of the classification obtained in each of the 3 criteria, translated by the following formula:

$$\text{Final Classification} = (0.5 \times A) + (0.4 \times B) + (0.1 \times C)$$

For tie-breaking purposes, the ranking of the candidates will be made based on the ratings assigned to each of the evaluation criteria in the following order of precedence: criterion A, criterion B, criterion C. If the tie remains, the interview of the candidates will be considered. .

Important information for candidates with diplomas issued by foreign higher education institutions:

- Candidates with diplomas issued by foreign higher education institutions can apply and will be evaluated using the same criteria as candidates with diplomas issued by Portuguese institutions, provided that they present, in their application, proof of recognition of academic degrees and

of the conversion of the final classification for the Portuguese classification scale under the terms of the applicable legislation.

- Candidates with foreign degrees who do not show proof of conversion from the final classification to the Portuguese classification scale will be evaluated with the minimum classification (10 points) in criterion A1.
- In any case, fellowship contracts with candidates with diplomas issued by foreign institutions will only be concluded upon presentation of proof of recognition of academic degrees and conversion of the final classification, as indicated above.

7. Composition of the jury:

The jury responsible for the selection will be constituted by João Gonçalves, PhD, Director of iMed.Ulisboa, Panel Coordinator; António Jacinto, PhD, CEDOC, Universidade Nova de Lisboa; Eurico José Cabrita, PhD, Faculty of Science and Technology, Universidade Nova de Lisboa; João Relvas, PhD, i3S, University of Porto; Lino Ferreira, PhD, Faculty of Medicine, University of Coimbra; Luís Almeida, PhD, Faculty of Pharmacy, University of Coimbra; Paula de Carvalho Gomes, PhD, Faculty of Sciences, University of Porto.

The jury will assess applications in accordance with the evaluation criteria contained in this Call for Proposals, considering the elements of evaluation.

All panel members, including the coordinator, make a commitment to respect a set of responsibilities essential to the evaluation process, such as the duties of impartiality, the declaration of any potential conflict of interest situations and confidentiality. At all times during the evaluation process, confidentiality is fully protected and ensured in order to guarantee the independence of all opinions produced.

Panel members, including the coordinator, cannot be advisors or co-supervisors of candidates with applications submitted to the competition.

For each application, a final evaluation form will be produced by the panel, in which the arguments that led to the ratings attributed to each of the evaluation criteria and sub-criteria will be presented in a clear, coherent and consistent manner.

Minutes will be produced from the meetings of the evaluation panel.

The minutes and their annexes must include the following information:

- Name and affiliation of all members of the evaluation panel;
- Identification of all excluded applications and the respective reasons [if applicable];
- Methodology adopted by the panel for cases considered to be private [if applicable];
- Final Evaluation Sheets for each candidate;
- Provisional list of classification and ranking of candidates, in descending order of the final classification, of all applications evaluated by the panel;
- CDI statements from all panel members;
- Possible delegations of votes and powers due to justified absence [if applicable].

8. Disclosure of results

The results of the evaluation are communicated via e-mail to the e-mail address used by the applicant to send the application / indicated in the application.

9. Time limits and procedures for prior hearing, complaint and appeal

After communicating the provisional list of the results of the evaluation, the candidates have a period of 10 working days to, if they wish, give their opinion at the prior hearing of interested parties, under the terms of articles 121 and according to the Code of Administrative Procedure. The final decision will be rendered after the analysis of the pronouncements presented at the previous hearing of interested parties. The final decision may be filed within 15 working days, or, alternatively, an appeal may be filed within 30 working days, both counted from the respective notification. Candidates who choose to submit a complaint must address their pronouncement to the member of the FCT Board of Directors with delegated competence. Candidates who choose to submit an appeal must address the same to the FCT Board of Directors.

10. Grant requirements

Fellowship contracts are signed directly with FCT.

The following documents must be sent, when the fellowship is awarded, for the contract:

- a) Copy of the civil, tax and, where applicable, social security identification document (s);
- b) Copy of the certificates of qualifications of the academic degrees held;
- c) Presentation of the registration record for the recognition of foreign academic degrees and conversion of the respective final classifications to the Portuguese classification scale, if applicable;
- d) Document proving registration in the Doctoral Program identified in this Notice;
- e) Statement by the supervisor (s) assuming responsibility for supervising the work plan, pursuant to article 5-A of the Research Fellow's Statute (draft declaration to be made available by FCT);
- f) Document proving the candidate's acceptance by the institution where the research activities will take place, guaranteeing the conditions necessary for its good development, as well as the fulfillment of the duties provided for in article 13 of the Research Fellow's Statute (draft declaration to be made available by FCT);
- g) Updated document proving compliance with the exclusive dedication regime (draft declaration to be made available by FCT).

The granting of the scholarship is still dependent on:

- compliance with the requirements provided for in this Opening Notice;
- the result of the scientific evaluation;
- the absence of unjustified non-compliance with the grantee's duties under a previous scholarship contract financed, directly or indirectly, by FCT;
- FCT's budget availability.

Failure to deliver any of the documents necessary to complete the scholarship contracting process, within 6 months from the date of communication of the conditional grant decision, implies the expiration of the referred grant and the termination of the process.

11. Financing

The fellowship will be paid after the applicants have returned the duly signed scholarship contract, which must occur within a maximum period of 15 working days from the date of receipt.

The grants awarded under this call for proposals will be financed by the FCT with funds from the State Budget and, when eligible, with funds from the European Social Fund, to be made available under PORTUGAL2020, namely through the Northern Regional Operational Program (NORTE 2020), The Regional Operational Program of the Center (Centro 2020) and the Regional Operational Program of the Alentejo (Alentejo 2020), in accordance with the regulatory provisions established for this purpose.

12. Stock exchange components

Scholarship recipients receive a monthly maintenance allowance in accordance with the table in Annex I of the RBI.

The exchange may also include other components, under the terms set out in article 18 of the RBI and at the amounts provided for in its Annex II.

13. Payments of fellowship components

Payments due to the fellowship h are made by bank transfer to the account identified by the grantee. The payment of the monthly maintenance allowance is made on the first business day of each month.

The payments for the registration, enrollment or tuition components are made by FCT directly to the national institution where the fellow is enrolled or enrolled in the PhD.

14. Scholarship renewal terms and conditions

The renewal of the scholarship always depends on an application submitted by the fellow, within 60 working days prior to the start date of the renewal, accompanied by the following documents:

- a) opinions issued by the supervisor (s) and by the host entity (ies) on the monitoring of the grantee's work and the evaluation of his activities;
- b) updated document proving compliance with the exclusive dedication regime;
- c) document proving the renewal of enrollment in the cycle of studies leading to the degree of doctor.

15. Information and publicity of the financing granted

In all R&D activities directly or indirectly financed by the scholarship, namely, in all communications, publications and scientific creations, as well as theses, carried out with the support provided for in the scholarship, the mention of financial support from FCT and the Fund must be expressed. European Social Program, namely through the Northern Regional

Operational Program (NORTE 2020), the Regional Operational Program of the Center (Centro 2020) and the Regional Operational Program of Alentejo (Alentejo 2020). For this purpose, the FCT, MCTES, ESF and EU insignia must be inscribed in the documents referring to these actions, according to the graphic rules of each operational program.

The dissemination of results of research funded under the RBI must comply with the rules for open access to data, publications and other research results in force at the FCT.

In all exchanges, and in particular in the case of actions supported by community funding, namely from the ESF, monitoring and control actions may be carried out by national and community bodies in accordance with the applicable legislation in this matter, with the grant recipients being obliged to do so. of collaboration and provision of the requested information, which includes carrying out surveys and evaluation studies in this area, even though the scholarship has already ceased.

16. Non-discrimination and equal access policy

FCT promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sex, sexual orientation, marital status, family status, economic status, education, origin or social status, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic or race origin, territory of origin, language, religion, political or ideological beliefs and affiliation union.

17. Legislation and regulation

The Contest is governed by this Opening Notice, by the FCT Research Scholarship Regulation, approved by Regulation No. 950/2019, published in the II Series of the DR of December 16, 2019, by the Research Fellowship Statute approved by the Law 40/2004, of 18 August, in the wording in force, and by other applicable national and community legislation.